

**Rochelle Park Board of Education
Caucus Meeting– 7:00 P.M.
August 12, 2013**

- I. Call to Order and Flag Salute**
II. ROLL CALL

Board Members	Present	Absent
Mr. Jay Esposito, Vice President	X	
Mr. Sam Allos	X	
Mrs. Teresa Cravello	X	
Mrs. Maria Lauerman	X	
Mrs. Dimitria Leakas	X	
Mr. Mark Scully	X(7:02)	
Mrs. Patricia Bilka, President		X

Others Present:

Bert Ammerman Interim Superintendent,
Vincent Occhino, Interim Business Administrator/Board Secretary
Cara Hurd, Principal
Ellen Kobylarz, Board Recording Secretary

III. Open Public Meetings Act, Chapter 231, P. L. 1975 Announcement – by Board President

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Caucus Meeting were sent to all concerned individuals, associations and sent to the The Record and Our Town, in accordance with Chapter 231, P.L. 1975.

IV. Superintendent’s Report-Mr. Ammerman reported the following.

- There will be a resolution on the agenda to approve teacher workshops.
- Several policies are up for a first reading.

Mr. Allos inquired on the computer policy and asked how secure are the computers here in school. If they go home and download things onto the computer and then come here to school would the district computers get infected?

Mr. Ammerman clarified that the policy presented represents computers that a student would take home. Currently only 2 special education students have these types of device. Computers in school are blocked. Mr. Ammerman will check with Ms. Budanskaya. From personal experience there are firewalls in place to prevent anything from happening. Another problem would be student’s personal computers brought into school.

Mr. Esposito commented that in his district the student’s personal device would go to the IT department first.

Mrs. Cravello stated that Hackensack found a lot of games were downloaded.

Mr. Ammerman stated you only need one person to do something silly. Five or six could ruin it for everyone else.

Mr. Allos added that in a small environment it should be easy to control it.

Mr. Scully stated that in a private area catholic school the parents pay for a laptop. He admitted he didn't know how the district controls it.

Mr. Esposito stated we have a few years before we get to that point.

Mr. Scully asked how it's blocked.

Mr. Esposito explained the process.

- Mr. Ammerman announced that he will present to the board in September an action plan for district and school goals for the 2013-2014 school year.

V. Principal's Report- deferred to regular meeting.

VI. Business Administrator's Report Dr. Occhino reported the following.

- The first six resolutions are resolutions that are listed each month, they deal with bills, payroll etc.
- There is a resolution for point of service; this allows a student to move through the lunch line at a faster pace. Basically a student ID is scanned- parents pay online. Parents will be able to see what our child ate or bought. Could be extended to pay fines directly.

Mrs. Leakas asked if it would be by family or individual.

Dr. Occhino was not sure.

Mr. Esposito stated in his district its one account.

Dr. Occhino stated that the price for lunch is \$2.25 and reduced .40

- Dr. Occhino introduced two additional addendums- the first one deals with the cost of the referendum. The amount has to be put into the long range facilities plan. The building was assessed at 14 million that will be updated.
- Mr. Ammerman spoke on facility use forms. Organizations have requested use of the fields without the proper paperwork handed in. Every request must have an insurance rider attached and in the case of a contact sport or game, a concussion policy signed must accompany the request. Mr. Ammerman explained that having the proper paperwork is important should a legal matter arise. The district, organization and the person who signed off could all be liable. It's a problem and it needs to be done.

VII. Reports – Committee Action Items- deferred to regular meeting

VIII. Public Questions on the Resolutions (Agenda Items Only)

During this portion of the meeting, the residents are invited to address the Board regarding agenda items only.

Motion by Mr. Scully, seconded by Mrs. Cravello, to open public comment at 7:25 p.m.

ROLL CALL 6-0

Motion Carried

Motion by Mrs. Leakas, seconded by Mrs. Lauerman, to close public comment at 7:29 p.m.

ROLL CALL 6-0

Motion Carried

IX. Items for Board Action - Resolutions (If needed)

Note: Resolutions marked with an asterisk are as a result of Executive Session Discussion.

X. Other Business:

XI. Open to the Public (Any Item)

During this portion of the meeting, the residents are invited to address the Board with any questions, comments or concerns that may be in respect to the operation of their school.

Motion by Mr. Scully, seconded by Mr. Allos, to open public comment at 7:30 p.m.

ROLL CALL 6-0

Motion Carried

None

Motion by Mrs. Cravello, seconded by Mr. Allos, to close public comment at 7:32 p.m.

ROLL CALL 6-0

Motion Carried

XII. Announcements

The next Caucus Meeting will held on Monday, September 9, 2013 at 7:30PM and the Regular Meeting will be held on Monday, September16, 2013, at 7:30 P.M. in the Media Center.

XIII. Executive Session Announcement (if needed)

WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the “Board”) will convene in Executive Session to discuss confidential matters which include:

Personnel

NOW THEREFORE BE IT RESOLVED, the Board shall move into Executive Session to discuss the above referenced matter(s).

BE IT FURTHER RESOLVED, that the minutes of the executive session will provide as much information as possible without violating any applicable privilege or confidentiality so that the public can understand what was discussed and when available what the Board decision was.

BE IT FURTHER RESOLVED, that the minutes of the executive session will be released to the public in an appropriately redacted form within a reasonable period of time after the privilege or confidentiality is no longer applicable to such minutes.

BE IT FURTHER RESOLVED, that the redacted portion of the executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

Motion by Mrs. Cravello, seconded by Mrs. Leakas, to open Executive Session at 7:32 p.m.

ROLL CALL 6-0

Motion Carried

Motion by Mr. Scully, seconded by Mrs. Lauerman, to close Executive Session at 7:39 p.m.

ROLL CALL 6-0
Motion Carried

Motion by Mr. Allos, seconded by Mr. Scully, to resume Regular Meeting Agenda at 7:40 p.m.
ROLL CALL 6-0
Motion Carried